



BOARD OF PUBLIC WORKS & SAFETY MAY 5, 2005 MINUTES

Mayor Charles Henderson called the meeting to order at 8:30 a.m.

PRESENT:	Board members Warren Beville, Mayor Henderson; Kevin Hoover; Clerk-Treasurer Jeannine Myers; City Attorney Shawna Koons-Davis and Director of Engineering Paul Peoni.
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Mr. Beville moved that the minutes of April 21st be accepted as presented. Second by Mr. Hoover. Vote: Ayes.

The first matter concerned a request from the Old Towne Greenwood Association to use the City parking lot for the Farmers Market during the summer. Mr. Beville moved to accept the request to use the parking lot, dependent upon their providing proof of insurance and that vendors have proper vending licenses. Second by Mr. Hoover. Vote: Ayes.

Paul Maurer of Maurer & Smithers, on behalf of Texas Roadhouse Restaurant in Menard's Commercial Subdivision, asked for acceptance of improvements and release of performance bonds. Mr. Peoni confirmed that everything in the field is fine and the as-builts appear to be acceptable. Mr. Hoover moved to:

- 1) Acknowledge that the private improvements of dirtwork and storm sewers have been installed in reasonable compliance with the approved design plans for the Texas Roadhouse site at Menard's Commercial Subdivision.
- 2) Release performance bond #5005616 in the amount of \$81,512 from Bond Safeguard Insurance Company for the installation of the private dirtwork and storm sewers at the Texas Roadhouse site at Menard's Commercial Subdivision.
- 3) Acknowledge that the private improvement of erosion control has been installed in reasonable compliance with the approved design plans for the Texas Roadhouse site at Menard's Commercial Subdivision.
- 4) Release performance bond #5005615 in the amount of \$7,154 from Bond Safeguard Insurance Company for the installation of the private erosion control at the Texas Roadhouse site at Menard's Commercial Subdivision, all subject to:
 - a) Receipt of final mylar as-builts by the Engineering Department.
 - b) Final payment of any Inspection & Testing fees, if applicable.

Second by Mr. Beville. Vote: Ayes.

Next Mr. Maurer asked for acceptance of the sanitary sewers and the maintenance bond for the sanitary sewer extension at 3425 West County Line Road. Mr. Peoni told the Board that everything is in order and the sewers have been approved by the Sanitation Superintendent. Mr. Hoover moved to:

- 1) Accept the sanitary sewers installed for 3425 West County Line Road.
- 2) Accept three (3) year maintenance bond #5016387 in the amount of \$16,280 from Bond Safeguard Insurance Company for the sanitary sewers installed for 3425 West County Line Road.

Second by Mr. Beville. Vote: Ayes.

John Grimes of Projects Plus asked the Board for acceptance and execution of the amended final plat (as-built) for the Reserve at Timbers Edge, Phase 2, Buildings 18, 21, 22 & 28. Mr. Peoni confirmed that the plat has been reviewed and is acceptable. Mr. Beville moved to:

- 1) Accept and execute the final as-built plat for buildings 18, 21, 22 & 28 at the Reserve at Timbers Edge, Phase 2.

Second by Mr. Hoover. Vote: Ayes.

For University Park, Section One, Mr. Grimes asked for acceptance and execution of two drainage plat over easements. The legal descriptions and graphic exhibits have been reviewed and approved by the Engineering Department and the body of the document was prepared by the Law Department. Mr. Hoover moved to:

- 1) Accept and execute the two (2) off-site plat over drainage easements.

Second by Mr. Beville. Vote: Ayes.

Next Mr. Grimes asked for acceptance and execution of two drainage plat over easements for the Chateaux at Woodfield, Section 2. Again the legal descriptions and graphic exhibits have been found to be acceptable by the Engineering Department and the body of the document was prepared by the Law Department. Mr. Beville moved to:

- 1) Accept and execute two (2) off-site plat over drainage easements.

Second by Mr. Hoover. Vote: Ayes.

Mr. Grimes last asked for acceptance and execution of one drainage plat over easement for the Trails at Woodfield, Section 3. Mr. Beville moved to:

- 1) Accept and execute one (1) off-site plat over drainage easement.

Second by Mr. Hoover. Vote: Ayes.

Eric Prime of Van Valer Law Firm brought a request to amend a plat at Southern Pines, Section II, Lots 57 & 58. The lots as currently recorded show 60 feet frontage for each lot, when lot 57 should show 55 feet and lot 58 should have 65 feet. They are proposing to move the lot line five feet to accommodate that. Lot 57 is unimproved and lot 58 has a house on it. Mr. Peoni told the Board that the plat has been reviewed. No storm sewers or sanitary sewers are located along those lot lines. Mr. Hoover moved to accept the plat amendment as presented. Second by Mr. Beville. Vote: Ayes.

Code Enforcement Officer John Myers next discussed a nuisance complaint at 52 Crestview received 4/04/05. The complaint concerned a car motor sitting in the driveway and trash and debris in the yard. Code Enforcement has been to the site before, Mr. Myers said. On 4/06/05 Mr. Myers left a ten-day notice to remove the trash. He learned from the realtor that the property was going into foreclosure but had not gone back to the mortgage company at this time. On 4/12/05 Mr. Myers checked the Sanitation Billing records, which showed Lisa A. Coleman as the resident, with a forwarding address here in Greenwood. A quit claim deed was in the name of James L. Coleman with an Orlando, Florida address and Lisa A. Coleman. Certified letters were sent to both to appear at this Board of Works meeting. Mr. Myers then described three more complaints regarding this property. The violation still exists. The house is empty and unsecured, said Mr. Myers, and the garage door is off the track. Mr. Myers noted that the car motor is gone and the trash has been moved from the driveway to the curbside and partially blocking the sidewalk. The trash is over the limit and includes a tire. Mr. Myers commented that the car motor could be under the trash. Mr. Hoover moved to find that a nuisance exists at 52 Crestview, directed that a five-day abatement letter be sent, and failing that, the City Attorney to take all steps she deems appropriate to direct City employees to abate the nuisance and charge the cost to the property owner. Second by Mr. Beville. In response to the Mayor, counsel noted that we did not have the authority to secure the property. It would be considered trespassing. Vote: Ayes.

From the audience, Jim Sargent came forward to ask permission to block Madison Avenue at Main Street to paint his building. He believes that the sidewalks have been narrowed to increase the width of the right-of-way on Madison Avenue, and there is no room on the sidewalk to put a ladder to reach the second floor, noted Mr. Sargent. He explained that the ladder would extend into the southbound lane, and said they would have cones placed to warn oncoming traffic. Mayor Henderson said that in similar instances the City has asked the painter to provide the material and block the street and have asked that they not work during rush hour. Mr. Sargent has an estimate for a two-day period which allows him to choose hours that the street will be blocked. Mayor Henderson moved to grant the request with the conditions discussed. Second by Mr. Hoover. Vote: Ayes.

Next Todd Petty, Superintendent of Fleet Maintenance, brought a list of items he asked be approved to be included in the auction on May 18th (list in attachments of this meeting). He went over the list and explained that they were no longer of use. Mr. Beville moved to allow the list presented by Mr. Petty to be included in the auction. Second by Mr. Hoover. Vote: Ayes.

Police Chief Joe Pitcher also brought a list of items for the auction with Christy's of Indiana. Three pages were confiscated or abandoned items, and the last page was extra equipment. Mr. Hoover moved to

allow the property identified by the Chief as surplus or abandoned property, no longer useful for the City's purposes, to be placed for auction on May 18th. Second by Mr. Beville. Vote: Ayes.

A copy machine in the DPW building was not included in the ad that was published yesterday. It will be in the next auction.

Chief Information Officer Rick Jones brought an invoice for the third installment of a software licensing agreement with ASAP Software. It is in his budget. Mr. Hoover moved to approve the ASAP invoice and directed that it be paid. Second by Mr. Beville. Vote: Ayes. Mr. Jones pointed out that the analysis sheet attached to the invoice shows that the City currently has 164 computers. Right now, he added, we are licensed for only 161. The license provides a 5% leeway, so we are within that, Mr. Jones noted. He asked for direction on how to proceed with confiscated items, for example, adding a new fingerprint system for the Police Department, or adding a new computer at the counter for Sanitation Billing. New equipment would be added the next year of the agreement. Mr. Jones explained that the agreement says that we are to license any equipment that has the ability to run a Microsoft product. After discussion, Mr. Jones stated he would provide the original contract to the City Attorney for her review.

Human Resources Director Carolyn Gaier came forward to discuss a proposal from Premier Healthway. She recalled that last year an employee had a heart situation and the bill was \$400,000. Ms. Gaier and Mr. Beville met with Craig Chapman, the representative, to ask questions. She explained that the proposal wraps not only the procedure but hospital and physician cost into the code so that it is all encompassing. Ms. Gaier now described the benefits to the City that she listed on the first page of her hand out. The rates are fixed and reduced. Hospital and ancillary expenses are wrapped into one. It helps with the "re-insurer's" coverage and cost. The program covers all employees and dependents over 18 years of age. It also supplements the City's wellness coverage. Employees are not required to participate. Ms. Gaier explained that the cost would be 65 cents per person, or approximately \$130/month or \$1,500 a year (locked in for three years). There is a termination clause if the City would be dissatisfied with the program. After discussion, Mr. Beville moved to go with the Premier Healthway proposal as discussed. Second by Mr. Hoover. Ms. Gaier, in response to the Mayor, said that the funds should be available with the savings in health insurance coverage. There will be employee meetings, and the program should go into effect June 1st. Vote: Ayes.

Mr. Beville moved to accept the claims as presented through May 5th. Second by Mr. Hoover.

Mayor Henderson mentioned that he talked with Director of Operations Norm Gabehart about the Northern Park project. We are in the process of getting the utilities relocated. Paving projects are delayed because of investigating quantity prices, said the Mayor, and combining them with last year's contracts for a couple of projects.

With no further business, the meeting adjourned at 9:20 a.m.